

THE ACADEMIC INSTITUTE, INC.
O'Shaughnessy & Associates
13400 NE 20th St., Suite #47 • Bellevue, WA 98005
(425) 401-6844 Fax • (425) 401-6323 • jennifer@academicinstitute.com • www.academicinstitute.com

Resume/Interviewing Class

Looking for a job?

Need help with writing your resume or interviewing techniques?

In this financial climate more candidates than ever will vie for the same job and you should be ready to be at the top of their possible candidates from the moment they read your resume.

Sign up now for our three-series of classes or one-on-one tutoring to help you put your best face forward.

Our staff can offer help designing, rewriting and reworking your resume to insure a clean, clear and polished presentation. Secondly, you will role play possible scenarios for interviewing to help you feel more comfortable at the interview and to insure you are ready with thoughtful and intelligent answers.

Classes run Mon, Tuesdays and Thursdays 4:30-5:30 (other times may be available by pre-arrangement) private classes also offered.

The Academic Institute, Inc., Bellevue